

**FORMAT OF APPLICATION FOR THE
POST OF PRINCIPAL**

Self-attested latest
Passport size
Photograph

To,

Subject:-

Reference-

1. Post applied for :-

2. Sr. No. of the post 01 and Discipline

3. Full Name (In Block Letters):-

(Surname) (First Name) (Middle Name)

4. Address for correspondence :-

Telephone Number:-

E- mail:-

Mobile No.-

5. Date of Birth :- Day Month Year

**6 Age as on closing date :- Years Months Days
of advertisement**

7. Gender :-

8. Caste and Category of the application:-

SC/ST/DT/NT/SBC/OBC/Open

9. Category of the post to which applied:-

10. If physically handicapped person:-

Please mention category & percentage of P.H.:-

11. Educational Qualifications:

(Date with attested copies of mark-sheet and certificates of all the qualifications

Acquired starting from Graduate degree)

Sr. No	Name of the Examination	University /Board/Institute	Subject /Discipline	Class/Grade/ Percentage/ CGPA	Year of passing	Subject of Specialization
1	2	3	4	5	6	7
1	B.Sc. (Agri.)					
2	M.Sc. (Agri)					
3	Ph.D.					

12. Details of Professional Experience (The attested copies of experience certificate of the employer should be enclosed)

13(1) Contribution to educational innovation, design of new curricula and courses and technology mediated teaching- learning process (Please provide details along with page No.)

13(2) Evidence of having two post graduate students or worked on advisory committee of five post graduate students in the discipline where master's programme is not available(please provide details)-

14. Evidence of at least five published papers in recognized journals having National Academy of Agricultural Science (NAAS) rating (Please provide details) :

15. Academic Records:-

15(1) Academic Performance (20%)			Provide details with documentary evidence	Score Points claimed by candidate	Page Numbers of the attached documents
A.	Academic Qualification	Maximum 2 Marks			
i)	Ph. D.	Minimum Qualification			
ii)	Additional degree or Diploma in any field from recognized instruction	1Mark each.			
iii)	Post-Doctoral Fellowship	1Mark.			
iv)	State or National or Professional Society Award or Gold Medal or Fellowship	1Mark each			
v)	Fellow of Professional Society	1Mark each			
B.	Employment record and experience	Maximum 3 Marks			
i)	2 marks for every completed year of experience over and above the minimum experience in the cadre of Assistant Professor or its equivalent post.				
C.	Service in Remote areas/Affected areas	Maximum 0-5 Mark			
	0-5 mark for each completed year of service (Remote Area/Affected area to be defined by the individual University)				
D.	Significant contribution in relevant field and leadership	Maximum 2-5 marks			
i)	Patent or Release of variety or technology or recommendations or design or product or process development or Farm development.				
ii)	Farm development or				

	Nursery Management or Livestock Management or Production of Seed or Bio fertilizers or Bio agents or Extension activities or Development of teaching aids or practical Manuals.				
E.	Award/Recognition	Maximum 1 Mark.			
i)	National & State level award	1Mark each.			
ii)	Best Paper /Poster Award	0-5 Mark each			
iii)	Member of the State/ National Level Committee	1Mark each			
iv)	Member of Professional Society	1 mark each			
v)	Reviewer or Referee of Journal	0.5 Mark each			
F.	Externally funded Projects/Inter-Institutional Project/University Project	Maximum 1.5 Marks			
i)	Competitive grant projects funded by agencies other than host University regular program	1 mark each			
ii)	Joint Project of the college with State or Centre or Public or Private Sectors	1 mark each			
G.	Summer or Winter School or Refresher course or Seminar or Symposia	Maximum 1 mark			
i)	Course Director or Co-coordinator	1Mark each			
ii)	Resource Person	0-2 Mark Each lecture			
H.	Publication (Marks will be given for first three authors)	Maximum 7.5 marks			
i)	Articles in NAAS rated journals	Marks as per NAAS rating			
ii)	Articles in Referred	1Mark each			

	Journals other than NAAS				
iii)	Conference or Technical Publication (Full papers)	0.5 mark each			
iv)	Folder or Popular articles	0.5 mark each			
v)	Books	1Mark each			
I.	Institutional Building	Maximum 0.5 Marks			
	Lab or farm or workshop development. Rector or Monitor or NSS Program Officer or NCC In charge or Students Welfare activities or Monitoring and coordinating of teaching or research or extension activities.	Maximum 0.5 marks			

J.	International Exposure	Maximum 0-5 mark			
i)	International trainings or symposia or seminars or workshop or study tour or visiting professor within country or abroad (enclose certificate/ receipt of registration)				

16. The candidates should submit score of Academic performance indicators of Category I, Category II and Category III for period 2019-20 to 2023-24 with duly attested documents with the application form.

17. Number of children's =

(Undertaking form "A" necessary to enclose with Application)

"I do hereby solemnly declare that, all the particulars furnished in this application are true and correct. I clearly understand that any false and incorrect statement contained herein will render me liable to appropriate action as may be decided by the college"

Place :

Signature of applicant

Date :

Name-

**UNDERKAKING
FORM "A"
(SEE RULE- 4)**

I, Shri Son of
aged years, resident of, Tal-, Dist-, do hereby
declare as follows :-

1. That I have filled my application for the post of -----
------(Name of college)
2. I have living children as on today out of which, number of children
born after 28th March, 2005 is
3. I am aware that if total numbers of living children are more than two due to the
children born after 28th March, 2005. I am liable to be disqualified for the same
post.

Place :

Signature of applicant

Date :

Name-

ANNEXURE –A

Name of the candidates:

Present Designation:

Post applied for:

API Scores for the year : -----

Category I API

Table I : API Scores for Teaching (a), Research (b) and Extension Activities (c)

Sr. No.	Name of the Activity	Maximum Score	Score Claimed	Page No. for details of evidence
1	(a) Teaching	50		
	(b) Research			
2	(b) Research			
(ii)	--	10		
3	(b) Research			
(iii)	Recommendation	20		
4	(b) Research-----			
(Iv)	-----	20		
5	(a) Research			
(v)	Research Report Attending Research meeting – Presentation of research report -	25		
	GRAND TOTAL	125		

API Scores for the year :-----

Category I API

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(ii)	--	10		
3	Research			
(iii)	Recommendation	20		
4	Research-----			
(Iv)	-----	20		
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3	(b) Research			
(iii)	Recommendation	20		
4	(b) Research-----			
(iv)	-----	20		
5	(a) Research			
(v)	Research Report Attending Research meeting – Presentation of research report -	25		
	GRAND TOTAL	125		

API Scores for the year: -----

Category II API

Table 2: API scores for co-curricular, extension and professional Development related activities (teaching, research & extension)

Sr. No.	Name of the Activity	Maximum in Score	Score Claimed	Page No. for details of evidence
i	Student related co-curricular, extension and field based activities (such as extension work through NSS/NCC and other channels, cultural activities, subject related events, advertisement and counseling) 1. Co-Ordinator of bio-fertilizer institute of Maharashtra 2. Worked as RAWE subject matter specialist and AES	20		
ii	Contribution to Corporate Life and management of the department and institution through participation in academic and administrative committees and responsibilities 1. Worked as a head of research scheme 2. Worked as rector for hostel	15		
iii	Professionals development activities (such as participations in seminars, conference, short term, training courses, talks lectures, memberships of association, dissemination and general auricles, not covered in category III below)	15		

	1. Participated in National seminar			
	GRAND TOTAL	50		

Table 2: API scores for co-curricular, extension and professional Development related activities (teaching, research & extension)

Sr. No.	Name of the Activity	Maximum in Score	Score Claimed	Page No. for details of evidence
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iii	Professionals development activities (such as participations in seminars, conference, short term, training courses, talks lectures, memberships of association, dissemination and general auricles, not covered in category III below) 1. Participated in National seminar	15		
	GRAND TOTAL	50		

Table 2: API scores for co-curricular, extension and professional Development related activities (teaching, research & extension)

Sr. No.	Name of the Activity	Maximum in Score	Score Claimed	Page No. for details of evidence
i	<p>Student related co-curricular, extension and field based activities (such as extension work through NSS/NCC and other channels, cultural activities, subject related events, advertisement and counseling)</p> <p>1. Co-Ordinator of bio-fertilizer institute of Maharashtra 2. Worked as RAWE subject matter specialist and AES</p>	20		
ii	<p>Contribution to Corporate Life and management of the department and institution through participation in academic and administrative committees and responsibilities</p> <p>1. Worked as a head of research scheme 2. Worked as rector for hostel</p>	15		
iii	<p>Professionals development activities (such as participations in seminars, conference, short term, training courses, talks lectures, memberships of association, dissemination and general auricles, not covered in category III below)</p> <p>1. Participated in National seminar</p>	15		
GRAND TOTAL		50		

CATEGORY III API
RESEARCH AND ACADEMIC CONTRIBUTION
(For entire career)

Table 3 : Maximum points for calculating API for research and academic contributions

Sr. No.	APLs	Faculties of Agriculture	Max, Points for Academic staff	Marks claimed	Page No. of the evidence attached
(A)	Research papers published in (Give details in the table given below)	Referred Journals periodicals having International Standard Book Number (ISBN) International Standard serial Number (ISSN)	20		
		Conference proceedings as full papers etc. (Abstracts not to be included)			

Sr. No.	APIs	Faculties of Agriculture	Max. Points for Academic staff.	Marks claimed	Page no. of the evidence attached
B	Research publications (books, chapters in books, other that referred journal articles) (Give details in the table given below)	Text or reference Books published by International publishers with an established peer review system	50 for each author and 10 for chapter in edited books		
		Subject books by National level publishers /State and Central Govt. Publications with International Standard Book Number (ISBN) / International Standard Serial Number (ISSN)	25 for each author and 5 for chapter in edited books		
		Subject books by other Local publishers with International Standard book number (ISBN) / International Standard Serial Number (ISSN)	15 for each author and 3 for chapter in edited books		
		Chapters contributed to edited knowledge based volumes published by International Publishers	10 for Chapter		
		Chapters in knowledge based volumes by Indian / National level publishers with International Standard book number (ISBN) / International Standard Serial Number (ISSN) and with number of national and international directories			

Sr. No.	Name of the book	Name of the chapter (If chapter)	Name of the authors	Name of the publisher	International/ National State/ Central Government /Local publisher /knowledge based volume	Total No. of pages of book or page No. of the chapter	Page No. of the attached documents
1	2	3	4	5	6	7	8
1							

Sr.No.	APLs	Faculties of Agriculture	Max. points for Academic staff	Marks claimed	Page no. of the evidence attached
C	RESEARCH PROJECTS				
(c) i	Sponsored Projects carried out/ ongoing	(a)Major projects amount mobilized with grants above 30.0 lakhs	20 for each project		
		(b)Major Projects amount mobilized with grants above Rs. 5.0 lakhs up to Rs. 30.00 Lacks	15 for each project		
		(c) Minor projects (amount mobilized with grants above Rs. 50,000 up to Rs. 5 Lacks)			
(C) ii	Consultancy Projects carried out/ongoing	Amount mobilized with minimum of Rs. Fifty Thousand only	10 per every Rs. Fifty Thousand Only		
(C) iii	Revolving fund	25% above the target 35% above the target	5 Points 10 Points 5 points for 10% more than the target		
(C) iv	Products testing	Products /Chemicals / equipment/ machine etc testing	5 points each		
(C) v	Completed projects Quality evaluation	Completed project report (Acceptance from funding agency)	20 each major project and 10 each minor project		
(C) vi	Projects Outcome /Outputs	Patent /Technology transfer/ product /process/ Recommendations-12	15 each for State level / 30 each national level		

			output or patent //50/ each for International lev level		
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(D) RESEARCH GUIDANCE (PROVIDE DETAILS AS PER THE TABLE GIVEN BELOW)					
(D)i	M. Phil.	Degree awarded	03 points each candidate		
ii	M.Sc./M.Tech.	Degree awarded	03 points each candidate - 12		
iii	M.Sc./M.Tech	Member advisory committee	03 points each candidate - 12		
Iv	Ph.D.	Thesis submitted – Major Advisor	07 points each candidate		
V	Ph.D.	Degree awarded – Major Advisor	03 points each candidate		
vi	Ph.D.	Co-major advisor	07 points each candidate		
vii	Ph.D.	Member advisory committee	05 points each candidate		

S.N.	APIs	Faculties of Agriculture	Max. points for Academic staff	Marks claimed	Page No of the evidence attached
(E) TRAINING COURSES AND CONFERENCE					
(E)i	Refresher Courses Methodology Workshops Training, Teaching, Learning- Evaluation Technology Programme, Soft skills development programmes, Faculty Development Programmes (Max 30 points)	(a)Not less than two weeks duration (b)Two week duration	20 each X 08 Nos. 10 each		

(E)ii	Papers in Conferences / Seminars/ Workshop etc (Give details in the table given below)				
		Participation and presentation of research papers (oral/postar) in			
		(a)International Conference	10 each		
		(b)National	7.5 each		
		(c) Regional/State level	5 each		
		(d) Local- University/College level	3 each		

Sr. No.	APIs	Faculties of Agriculture	Max. points for Academic staff	Marks claimed	Page no. of the evidence attached
(E)iii	Invited lectures or presentations for conference/ symposia	(a) International	10 each		
		(b) National level	5 each		

If a paper presented in conference /seminar is published in the form of proceedings. The points would accrue for publication (A) and not under presentation E (ii)

Note -- Candidate should fill up the Category III API for entire career.

Summary of Category I, II & III for the API of the candidate

Year	Marks claimed			
	API Category I	API category II	Category I + category II	Category III (for entire career)

Place :
Date :

Signature of applicant
Name-